



Spacesuit Media Ltd | Company registration 10017634 | VAT registration 244529109 | Registered in England and Wales

Spacesuit Collections – Privacy and Cookies Policy

Spacesuit Media Limited (“we”, “us”, “our”) is committed to ensuring that your privacy is protected. This Privacy and Cookies Policy sets out the basis on which any personal data we collect from you, or that you provide to us through www.spacesuitcollections.com (our “Website”), will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

1 ABOUT US

For the purpose of the Data Protection Act 1998, the data controller is Spacesuit Media Limited with registration number ZA246631.

2 OTHER APPLICABLE TERMS

2.1 This Privacy and Cookies Policy refers to the following additional documents, which also apply to your use of our Website our [Terms of Use](#), which set out the terms on which you are permitted to use our Website.

2.2 In the event there is a conflict between this Privacy and Cookies Policy and our Terms of Use, the Terms of Use shall prevail.

3 INFORMATION WE MAY COLLECT

3.1 We may collect and process the following information about you:

3.1.1 Information that you provide by filling in forms on our Website. This includes information provided at the time of registering an interest to purchase photos or raising general enquiries or requesting further services.

3.1.2 We may also ask you for information when you report a problem with our Website or regarding the products and/or services provided by us.

3.1.3 If you contact us, we may keep a record of that correspondence.

3.1.4 We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.

3.1.5 Details of your visits to our Website including, but not limited to, traffic data, location data, weblogs and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.

Aggregate Data

3.2 With regard to each of your visits to our Website we may automatically collect the following information:

3.2.1 technical information, including the internet protocol (IP) address used to connect your computer to the internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform; and



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3.2.2 information about your visit, including the full uniform resource locators (URL) clickstream to, through and from our Website (including date and time); page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page.

3.3 We may collect this information for system administration or otherwise in accordance with this Privacy and Cookies Policy. This is statistical data about our users' browsing actions and patterns, and does not identify any individual.

4 COOKIES

4.1 When you use the Website one or more cookies (that is, small text files), that uniquely identify your browser may be sent to your computer. Most browsers are initially set up to accept cookies, but you can change your browser's settings to refuse all cookies or to indicate when a cookie is being sent; however, some features and services may not function properly if cookies are disabled. Cookies may contain account information such as your user name and password if you opt in to the automatic login option.

4.2 The use of cookies helps us to provide you with a good experience when you browse our Website and also allows us to improve our Website (no personal details are stored in cookies on your computer). The cookies we use include Google analytics which collects anonymous information on site usage.

4.3 We may also use pixel tags and web beacons to track your use of the Website. Spacesuit Media may also include web beacons in email messages, newsletters, or other communications to determine whether messages have been opened and acted upon.

5 WHERE WE STORE YOUR PERSONAL DATA

5.1 The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our business partners or suppliers. Such staff maybe engaged in, among other things, the fulfilment of your order, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy and Cookies Policy.

5.2 All information you provide to us is stored on our secure servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our Website, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

5.3 Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our Website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

6 HOW WE USE YOUR INFORMATION

Information you give to us.

6.1 We will use this information:



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- 6.1.1 to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and/or services that you request from us;
- 6.1.2 to provide you with information about other products and/or services we offer that are similar to those that you have already purchased or enquired about;
- 6.1.3 to provide you, with information about products and/or services we feel may interest you, where you have consented to such contact;
- 6.1.4 to notify you about changes to our Website;
- 6.1.5 to ensure that content from our Website is presented in the most effective manner for you and for your computer;
- 6.1.6 to allow you to participate in interactive features of our Website, when you choose to do so; and
- 6.1.7 for internal record keeping.

Information we collect about you.

- 6.2 We will use this information:
 - 6.2.1 to administer our Website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
 - 6.2.2 as part of our efforts to keep our site safe and secure;
 - 6.2.3 to measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you; and
 - 6.2.4 to make suggestions and recommendations to you and other users of our Website about products and/or services that may interest you or them.

Information we receive from other sources

- 6.3 We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

7 Disclosure of your information

- 7.1 We may share your information with selected third parties, including:
 - 7.1.1 our analytics and search engine providers that assist us in the improvement and optimisation of our Website; and
 - 7.1.2 our business partners or suppliers, for the performance of any contract we enter into with you and in order to provide you with the products and/or services that you order from us.



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- 7.2 We may disclose your personal information to other third parties:
- 7.2.1 in the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets;
 - 7.2.2 if Spacesuit Media Limited or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers may be one of the transferred assets;
 - 7.2.3 if we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our [Terms of Use](#) or other agreements; or
 - 7.2.4 otherwise in accordance with this Privacy and Cookies Policy.

8 YOUR RIGHTS

- 8.1 You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by emailing us at hello@spacesuitmedia.com.
- 8.2 The Data Protection Act 1998 (the "Act") gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee to meet our costs in providing you with details of the information we hold about you.
- 8.3 If you believe that any information we are holding about you is incorrect or incomplete, please email us at hello@spacesuitmedia.com.

9 THIRD PARTY LINKS

- 9.1 Our Website may, from time to time, contain links to other websites of interest. Please note, these websites have their own privacy policies and we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such websites. You should exercise caution and look at the privacy statement applicable to the website in question.

10 CHANGES TO THIS POLICY

- 10.1 We may revise this Privacy and Cookies Policy from time to time. Any changes we may make to our Privacy and Cookies Policy in the future will be posted on this page. You should check this page from time to time to ensure that you are happy with any changes.

11 CONTACT US

Questions, comments and requests regarding this Privacy and Cookies Policy are welcomed. Please contact us at hello@spacesuitmedia.com.

Thank you for visiting our Website.